



Regular Meeting of the Prairie Spirit Board of Education

Prairie Spirit School Division, 121 Collins Street, Warman, SK
10:00 a.m., Monday, January 20, 2025

Time	Order of Board Business	Lead	Action	Board Accountabilities
10:00 AM	1) Call Meeting to order	Chair	Declaration	Governance Effectiveness & Processes
	2) Treaty 6 Land Acknowledgement	Chair	Declaration	Governance Effectiveness & Processes
	3) Adoption of Agenda	Chair	Decision	Governance Effectiveness & Processes
	4) Conflict of Interest Declaration	All	Declaration	Governance Effectiveness & Processes
	5) Grant Excused Absences	Chair	Decision	Governance Effectiveness & Processes
	6) Adoption of Minutes			
	a) December 16, 2024	Chair	Decision	Governance Effectiveness & Processes
	7) Business Arising from Previous Minutes			
10:15 AM	8) Closed Session			
	a) Board Committees			
	i) Learning Committee meeting minutes of December 18, 2024 and Site proposals for Winter Workshop	Adin	Information	Governance Effectiveness & Processes
	ii) Staff Recognition Committee meeting minutes of January 15, 2025	Adin	Information	Governance Effectiveness & Processes
	iii) Governance Committee meeting minutes of October 1, 15, and 29, November 12 and 19, and December 17, 2024	Chair	Information	Governance Effectiveness & Processes
10:30 AM	b) Grant Projection Budget Update	Teresa	Information	Fiscal Risk and Stewardship
10:40 AM	c) Design Standards Update	Teresa	Information	Fiscal Risk and Stewardship
10:50 AM	d) Information Report – Hague Schools	Teresa	Information	Fiscal Risk and Stewardship
11:00 AM	e) Decision Report – Approval of Major/Minor Capital Application	Teresa	Decision	Fiscal Risk & Stewardship
11:10 AM	f) PSTA Liaison Meeting – Feb. 5, 12 or 13 (preferred date)	Tracey	Declaration	Stakeholder Relations
11:20 AM	g) Recommended Communication Process	Tracey	Information	Governance Effectiveness & Processes

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11:25 AM	h) Subdivision No. 5 Schools Tour on Tues., January 28	Tracey	Information	Stakeholder Relations
	9) Action Items			
	a) Action Items Arising from Closed Session			
11:30 AM	i) Governance Committee Terms of Reference	Chair	Decision	Governance Effectiveness & Processes
11:35 AM	ii) Learning Committee Terms of Reference	Adin	Decision	Governance Effectiveness & Processes
11:40 AM	iii) Staff Recognition Committee Terms of Reference	Adin	Decision	Governance Effectiveness & Processes
11:45 AM	iv) Decision Report – Board Policy Changes	Chair	Decision	Governance Effectiveness & Processes
11:50 AM	v) Decision Report – Approval of Major/Minor Capital Application	Teresa	Decision	Fiscal Risk & Stewardship
	10) New Business			
11:55 AM	a) Staffing Report for December 31, 2024	Fay	Information	Board Involvement in Admin. Matters
12:00 PM	b) Decision Report – Approval to expand French Immersion program at École Warman Elementary School	Peggy	Decision	Board Involvement in Admin. Matters
12:10 PM	c) Board Chair’s Report	Chair	Information	Governance Effectiveness & Processes
12:15 PM	d) Director’s Report	Tracey	Information	Director Relationship & Management
12:45 PM	e) Strategic Plan Update – Goal Report: Family Engagement	Mitch	Information	Strategic Direction
1:15 PM	f) Information Report - Home-Based Education (verbal)	Mitch	Information	Strategic Direction
1:30 PM	g) Strategic Plan Update: Annual Technology Report	Kent	Information	Strategic Direction
1:45 PM	h) Information Report - Urban Transportation Review	Kent	Information	Fiscal Risk & Stewardship
2:05 PM	i) Information Report – 2024/25 Relocatable Classroom Program Update	Teresa	Information	Fiscal Risk & Stewardship
2:15 PM	j) Information Report – RM of Corman Park Discretionary Use	Teresa	Information	Fiscal Risk & Stewardship
2:20 PM	k) Information Report – Accounts Receivable as at January 20, 2025	Bob	Decision	Fiscal Risk & Stewardship
2:25 PM	a) Monthly Financial Report as at December 31, 2024	Bob	Information	Fiscal Risk & Stewardship

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2:30 PM	b) SSBA – n/a c) Board Activities	All	Declaration	Stakeholder Relations
2:35 PM	11) Pride and Joy Round Table	All	Declaration	Stakeholder Relations
	12) Information Items a) Media Highlights b) Public Section Update as at December 20, 2024		Information Information	Stakeholder Relations Stakeholder Relations
2:40 PM	13) Adjournment	All	Decision	Governance Effectiveness & Processes

Future Meetings, Agendas, Trustee Inquiry and Notices of Motion (Annual Board Plan Framework):

- Tues., January 28, 2025 Subdivision No. 5 Schools Tour
- Thurs.-Fri., January 30-31, 2025 Trustee Academy/School for New Trustees (Saskatoon)
- Tues., February 11, 2025 ALT Meeting
- Mon., February 24, 2025 Division Office Pancake Breakfast & Board of Education Meeting
- Thursday & Friday, February 27-28, 2025 Board Winter Workshop (location TBD)
- Tues., March 18, 2025 ALT Meeting
- Mon., March 24, 2025 Board of Education Meeting
- Thurs.-Fri., April 3-4, 2025 SSBA Spring Assembly (Saskatoon)
- Tues., April 8, 2025 ALT Meeting
- Mon., April 28, 2025 Board of Education Meeting
- Tues., May 13, 2025 ALT Meeting
- Tues., May 20, 2025 Board of Education Meeting
- Thurs.-Fri., June 5-6, 2025 Public Section General Meeting and PD Event (Regina)
- Mon., June 16, 2025 Board of Education Meeting
- Wed.-Sat., July 2-5, 2025 National Trustee Gathering on Indigenous Education & CSBA Congress (Winnipeg, MB)