

Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held in the Prairie Spirit School Division Office, on Monday, December 19, 2022, commencing at 10:00 a.m.

Present for the meeting were Board Members: Bernie Howe; Chairperson; Kate Kading, Vice Chairperson; Dawne Badrock (joined at 10:13 a.m.); Angela Bothner; Adin Dereniwski; Kimberly Greyeyes; Bonnie Hope (left at 11:04 a.m.); Pam Wieler (joined at 10:26 a.m.); Christa-Ann Willems; and Grace Wudrick.

Also in attendance: Darryl Bazylak, Director of Education; Tracey Young, Deputy Director of Education (joined at 10:12 a.m.); Bob Bayles, Deputy Director of Division Services, CFO, CHRO; Brenda Erickson, Communication Manager; and Nadine Meister, Assistant to the Director.

Guests in attendance: Dave Carter and Dean Broughton, Learning Superintendents, and Paul McTavish, Coordinator (all joined at 11:04 a.m.; all left at 12:30 p.m.); Sherry Todosichuk, Controller (joined at 1:02 p.m.; left at 1:41 p.m.); and Jon Yellowlees, HR Superintendent (joined at 1:48 p.m.; left at 1:53 p.m.).

Absent: Ken Crush.

Bernie Howe called the meeting to order at 10:01 a.m. and acknowledged that the meeting was being held on Treaty Six Territory.

1. THAT the agenda be adopted as presented.

Agenda
Wudrick

Carried.

2. THAT the Board grant an excused absence to Ken Crush for today's meeting.

Excused
Absence
Bothner

Carried.

Adin Dereniwski requested November 28, 2022, minutes be revised to reflect that she was in attendance at the meeting.

3. THAT the minutes of November 28, 2022, be adopted as amended.

Minutes
Kading

Carried.

Bernie Howe and Darryl Bazylak presented their respective monthly reports.

4. THAT the Board accept the Governance Reports as presented.

Governance
Reports
Hope

Carried.

5. THAT the Board move into closed session at 10:10 a.m. for the following dialogue items: Closed Session
Dereniowski

- Letter from City of Warman
- 2023 CSBA Congress and National Trustee Gathering on Indigenous Education

Carried.

6. THAT the Board return from closed session at 11:04 a.m. Closed Session
Hope

Carried.

Bonnie Hope left the meeting at 11:04 a.m.

Dave Carter and Dean Broughton, Learning Superintendents, and Paul McTavish, Coordinator, all joined the meeting at 11:04 a.m.

Paul McTavish provided an update on the Division's assessment practices and revised progress reports.

Dave Carter, Dean Broughton and Paul McTavish left the meeting at 12:30 p.m.

The meeting adjourned for lunch at 12:30 p.m.

The meeting reconvened at 1:02 p.m.

Sherry Todosichuk, Controller, joined the meeting at 1:02 p.m.

Tracey Young presented the Decision Report requesting approval of expansion of the French Immersion program at École Warman Elementary School (EWES) to Grade 6 for the 2022/23 school year. The Grade 6 students will remain at EWES.

7. THAT the Board approve expansion of the French Immersion program at École Warman Elementary School to Grade 6 for the 2022/23 school year. French
Immersion
Program
Dereniowski

Carried.

Sherry Todosichuk presented the Quarterly Financial Report as at November 30, 2022.

8. THAT the Board accept the Quarterly Financial Report as at November 30, 2022, as presented by Administration. Quarterly
Financial
Report
Wieler

Carried.

Sherry Todosichuk also presented the Audited Financial Review.

Sherry Todosichuk left the meeting at 1:41 p.m.

Jon Yellowlees joined the meeting at 1:48 p.m. to present the Staffing Report as at November 30, 2022.

Jon Yellowlees left the meeting at 1:53 p.m.

Adin Dereniwski presented the Learning Committee minutes of December 8, 2022, highlighting a requested change to the Committee's terms of reference to include "Provide guidance for School Community Council professional development" under the heading "Purpose".

9. THAT the Board adopt the revised Terms of Reference as recommended by the Learning Committee and attached to form part of these minutes.

Learning
Committee
Terms of
Reference
Dereniwski

Carried.

Pam Wieler presented the Annual Resolution on behalf of the Prairie Spirit Schools Foundation, which includes approval of the annual financial statements for the period ended August 31, 2022.

10. THAT the Board, as the sole member, approves the Annual Resolution of the Prairie Spirit Schools Foundation Corp., as presented, pursuant to the provision of *The Non-Profit Corporations Act, 1995*, and attached to form part of these minutes.

PSSF Annual
Resolution
Wieler

Carried.

The Board reported on other activities and meetings attended since the last meeting.

11. THAT the meeting be adjourned at 2:35 p.m. The next meeting to be held on Monday, January 23, 2023, at 10:00 a.m.

Adjournment
Howe

Carried.

Chairperson

Secretary to the Board

Board Learning Committee - Terms of Reference

Purpose:

The purpose of the Board Learning Committee is to assist the Board in actualizing *Our Prairie Spirit Boardroom*.

This committee will specifically:

- Provide guidance for Trustee professional development
- Provide guidance for School Community Council professional development
- Assist with planning Board workshops

Composition and Operations

The membership of the committee shall be comprised of:

- At least three (3) Board members
- Director/designate

Appointment and operations of the committee members will be in accordance with Board Policy BO-7 – Committees of the Board. The work of the committee shall commence with Committee Chair, one (1) Trustee and Director/designate in attendance.

Accountability to the Board

Except in emergent situations, the Committee has no authority to direct administration or to commit Prairie Spirit School Division, unless specifically authorized by the Board through Board motion. In the event of an emergent situation requiring immediate action, the committee shall report to the Board as a whole at the next regular meeting.

The committee shall keep a record of its meetings and the Chair shall provide reports to the Board on all activities at the next Board meeting.

Duties and Responsibilities

Subject to the powers and duties of the Board, the Board Learning Committee will perform the following:

- Select a chair
- Make decisions, as necessary, pursuant to BO-7
- Report on decisions and/or provide recommendations at the next board meeting for the Board's consideration
- Review the terms of reference for the Board Learning Committee annually and make recommendations to the Board, as required

Meetings

The committee will meet on an "as needed" basis.

Staff Support

The Director of Education will provide staff support and the recording secretary to the Committee.