

Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held in the Prairie Spirit School Division Office, on Monday, August 15, 2022, commencing at 10:00 a.m.

Present for the meeting were Board Members: Bernie Howe; Chairperson; Kate Kading, Vice Chairperson; Dawne Badrock; Angela Bothner; Ken Crush; Adin Dereniwski; Kimberly Greyeyes; Bonnie Hope; and Pam Wieler (left at 11:42 a.m.; joined at 12:06 p.m.); Christa-Ann Willems; and Grace Wudrick.

Also in attendance: Darryl Bazylak, Director of Education; Tracey Young, Deputy Director of Education; Bob Bayles, Deputy Director of Division Services, CFO, CHRO; Brenda Erickson, Communication Manager; and Nadine Meister, Assistant to the Director.

Guests in attendance: Jocelyne Possberg, Transportation Manager (joined at 10:52 a.m.; left at 11:09 a.m.).

Bernie Howe called the meeting to order at 10:01 a.m. and acknowledged that the meeting was being held on Treaty Six Territory.

1. THAT the agenda be adopted as presented.

Agenda
Hope

Carried.

2. THAT the minutes of June 27, 2022, be adopted as presented.

Minutes
Dereniwski

Carried.

Bernie Howe presented his Board Chair Report and Darryl Bazylak presented his Director's Report.

3. THAT the Board Chair Report and Director's Report be accepted as presented.

Governance
Reports
Wudrick

Carried.

4. THAT the Board move into closed session at 10:05 a.m. for the following dialogue items:

Closed Session
Crush

- Inflationary Funding; and
- Independent Schools.

Carried.

5. THAT the Board return from closed session at 10:49 a.m.

Closed Session
Bothner

Carried.

The following motion regarding approval of additional grant funding arose from closed session inflationary funding dialogue.

6. THAT the Board approve the 2022/23 budget revisions of \$1,116,700 as presented by Administration, including minor changes made after Ministry of Education's review and approval.

Additional
Grant Funding
(2022/23
Budget
Revision)
Wieler

Carried.

Jocelyne Possberg, Transportation Manager, joined the meeting at 10:52 a.m.

Tracey Young presented the decision report requesting approval of the use of Provincial Education Plan (PEP) Reserves for a 0.5 FTE CLEVR position and a 0.8 FTE Indigenous Perspectives position for the 2022/23 school year.

7. THAT the Board approve the use of PEP Reserves for the 0.5 FTE CLEVR position and 0.8 FTE Indigenous Perspectives position for the 2022/23 school year.

PEP Reserves
Bothner

Carried.

Jocelyne Possberg presented the decision report requesting approval for the purchase of seven (7) school buses. With the additional grant funding of \$161,000, the budget increased to \$1,046,000. Following the close of the Request for Proposal (RFP), Administration is recommending the purchase of seven (7) buses from Legacy Bus Sales for \$1,046,022.80.

8. THAT the Board approve the purchase of seven (7) buses from Legacy Bus Sales at a bid value of \$1,046,022.80, as presented by Administration.

Bus Purchase
Badrock

Proponent: Legacy Bus Sales					
Bus Type	Price / Unit	# Of Units	Cost	GST (Less 68%)	Total Cost/Type
77 Passenger Bus	\$151,750.00	2	\$303,500.00	\$4,856.00	\$308,356.00
71 Passenger Bus	\$147,850.00	1	\$147,850.00	\$2,365.60	\$150,215.60
54 Passenger Bus	\$144,550.00	4	\$578,200.00	\$9,251.20	\$587,451.20
Total Bid Value:					\$1,046,022.80

Carried.

Jocelyne Possberg left the meeting at 11:09 a.m.

9. THAT the Board move into closed session at 11:26 a.m. to discuss the Accounts Receivable Report.

Closed Session
Hope

Carried.

10. THAT the Board return from closed session at 11:39 a.m.

Closed Session
Bothner

Carried.

The following motion arose from closed session.

11. THAT the Board accept the Accounts Receivable Report as at July 31, 2022, as presented by Administration.

Accounts
Receivable
Report
Wudrick

Carried.

Bob Bayles presented the decision report requesting approval of the destruction of 37 boxes of non-public records.

12. THAT the Board approve the disposal of the non-public records as identified in the attached inventory lists (37 boxes).

Disposal of
Non-Public
Records
Hope

Carried.

Pam Wieler left at 11:42 a.m.

The Board reported on other activities and meetings attended since the last meeting.

Pam Wieler joined at 12:06 p.m.

13. THAT the meeting be adjourned at 12:13 p.m. The next meeting to be held on Monday, September 19, at 10:00 a.m.

Adjournment
Kading

Carried.

Chairperson

Secretary to the Board



Disposal of Division Office Files

Area	File Description	Date	Signature (File Owner)	Witness (Office Manager)
<i>For example, Director's Office</i>	<i>Director working files 2020-2022 (1 box)</i>	<i>28 JUN 2022</i>	<i>Mary Brown</i>	<i>John Smith</i>
Jeannie's Coutts office	HR extra copies of documents (2 boxes)	Aug 8, 2022	Jeannie Coutts	

Return completed form to:

Nadine Meister, Assistant to the Director
nadine.meister@spiritsd.ca
x2869

SUBMIT



Disposal of Division Office Files

Area	File Description	Date	Signature (File Owner)	Witness (Office Manager)
<i>For example, Director's Office</i>	<i>Director working files 2020-2022 (1 box)</i>	<i>28 JUN 2022</i>	<i>Mary Brown</i>	<i>John Smith</i>
Learning Support Services	Student Div files - 1996/97 birthdates (16 boxes at the SSB)	18 June 2022	Joanne Sawatzky	

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PRAIRIE SPIRIT
SCHOOL DIVISION

Disposal of Division Office Files

Area	File Description	Date	Signature (File Owner)	Witness (Office Manager)
<i>For example, Director's Office</i>	<i>Director working files 2020-2022 (1 box)</i>	<i>28 JUN 2022</i>	<i>Mary Brown</i>	<i>John Smith</i>
Shauna's Office	General Proficiency Awards/Applications (2009-2017)	July 18/22	Shauna Bergen	
Shauna's Office	Accreditation Applications (2010-2014)	July 18/22	Shauna Bergen	
Shauna's Office	Driver Ed. (2010-2012)	July 18/22	Shauna Bergen	
Shauna's Office	PSTA Award Files (2015/16)	July 18/22	Shauna Bergen	
LSS Back Storage Room	Recruitment & Retention Bursary Applications (2017/18)	July 18/22	Shauna Bergen	
LSS Back Storage Room	Suspension Hours (various up to 2016)	July 18/22	Shauna Bergen	
LSS Back Storage Room	INAC (2010-2012)	July 18/22	Shauna Bergen	
LSS Back Storage Room	High Risk (2015-2017)	July 18/22	Shauna Bergen	
	4 boxes total			

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Disposal of Division Office Files

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<i>For example, Director's Office</i>	<i>Director working files 2020-2022 (1 box)</i>	<i>28 JUN 2022</i>	<i>Mary Brown</i>	<i>John Smith</i>
Facilities Department	Facilities working files 2012-2017 (6 boxes)	August 18, 2022	Sandy Hildebrandt	Teresa Korol

TK

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EMAILED - P.
June 27/22

Stobart Community School
P.O. Box 279
Duck Lake, Sask.
S0K 1J0

Disposal of Division Office Files

Area	File Description	Date	Signature (File Owner)	Witness (Office Manager)
For example, Director's Office	Director working files 2020-2022 (1 box)	28 JUN 2022	Mary Brown	John Smith
Stobart Com. School	Cum. Folders from: 1980's - (5 Boxes)	June 27/22	Amanda Brewer	Peter Hood
Stobart Com. School	Cum. Folders from: 1990's - (4 Boxes)	June 27/22	Amanda Brewer	Peter Hood.

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