

Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held via video conference, on Monday, January 18, 2021, commencing at 9:00 a.m.

Present for the meeting were Board Members: Bernie Howe; Chairperson; Bonnie Hope, Vice Chairperson; Ken Crush; Dawne Badrock (left at 10:54 a.m.); Angela Bothner; Adin Dereniwski (left at 3:45 p.m.); Kimberly Greyeyes; Kate Kading; Pam Wieler; Christa-Ann Willems; and Grace Wudrick.

Also in attendance: Lori Jeschke, Director of Education; Bob Bayles, Deputy Director of Division Services, CFO, CHRO; Tracey Young, Deputy Director of Education (left at 1:19 p.m.); Brenda Erickson, Communication Manager (left at 9:50 a.m.; joined at 10:30 a.m.); and Nadine Meister, Assistant to the Director.

Guests in attendance: Clint Reddekopp, Learning Superintendent (joined at 9:10 a.m.; left at 9:49 a.m.); Jon Yellowlees, Human Resources Superintendent (joined at 10:14 a.m.; left at 10:35 a.m.; joined at 2:23 p.m.; left at 2:41 p.m.); Jarid Brown, Employee Relations Manager (joined at 10:14 a.m.; left at 10:35 a.m.); and Dean Broughton, Learning Superintendent (joined at 1:01 p.m.; left at 1:16 p.m.).

Bernie Howe called the meeting to order at 9:02 a.m. and acknowledged that the meeting was being held on Treaty Six Territory.

All joined the meeting via video conference.

A request to add the following items to today's agenda was made:

- Monthly Finance Report as at December 31, 2020
- Decision Report – Review of 2020/21 Meeting Schedule
- Decision Report – Request to cancel February 1 Board Meeting
- Prairie Spirit Schools Foundation January 2021 Update

1. THAT the agenda be adopted as amended to include the four items noted above.

Agenda
Badrock

Carried.

2. THAT the Minutes of December 14, 2020, be adopted as presented.

Minutes
Willems

Carried.

Clint Reddekopp, Learning Superintendent, joined the meeting at 9:10 a.m.

Clint provided a Technology Report to the Board highlighting impacts of our new normal on technology, new email banners, updates on school technology renewal and MSS Aspen implementation.

Jon Yellowlees, Human Resources Superintendent, and Jarid Brown, Employee Relations Manager, joined the meeting at 9:48 a.m.

Clint Reddekopp left the meeting at 9:49 a.m.

Brenda Erickson left the meeting at 9:50 a.m.

Jon Yellowlees and Jarid Brown provided the Board with a Human Resources Report highlighting areas related to Enterprise Risk Management, Bargain and Labour Management, Recruitment & Staffing, Staff Engagement & Wellness, as well as Employee Development.

Jon Yellowless also reviewed the Staffing Report as at December 31, 2020, with the Board.

Brenda Erickson joined the meeting at 10:30 a.m.

3. THAT the Board accept the Staffing Report as at December 31, 2020, as presented by Administration.

Staffing Report
Crush

Carried.

Jon Yellowlees and Jarid Brown left the meeting at 10:35 a.m.

Tracey Young presented the Decision Report requesting approval to revise attendance area boundaries for Dalmeny schools, Vanscoy School and Delisle Composite School for the GEMS area.

4. THAT the Board approve the revised attendance area boundaries for Dalmeny schools, Vanscoy School and Delisle Composite School (GEMS area) as presented by Administration and outlined on the map attached to form part of these minutes.

Revised
Attendance
Area
Boundaries
Badrock

Carried.

Bob Bayles presented the Decision Report requesting approval to appoint signing authorities and Division contact person for the Affinity Credit Union sweep account.

5. THAT the Board approve the signing authorities and Division contact person in relation to the Affinity Credit Union sweep account as follows:

- Signing Authorities – Bernie Howe, Chairperson; and Bob Bayles, Deputy Director of Division Services, CFO, CHRO; and
- Division Contact Person – Joanne Patterson, Accounting Supervisor.

Signing
Authorities for
Affinity Credit
Union
Wieler

Carried.

Meeting adjourned at 10:54 a.m. to allow Trustees and Executive Staff to attend the SSBA Trustee Academy session from 11:00 a.m. to 12:00 p.m.

Dawne Badrock left the meeting at 10:54 a.m.

The meeting reconvened at 12:30 p.m.

Bob Bayles presented the Decision Report requesting approval a payment to the Town of Dalmeny for Local improvement Project costs related to pavement on Ross Avenue to Wakefield Avenue and Prairie Street to east end of Ross Court.

6. THAT the Board approve payment to the Town of Dalmeny for 2020 Local Improvement Project costs estimated at \$115,685.

Dalmeny Local
Improvements
Costs
Wieler

Carried.

Bernie Howe presented the Decision Report requesting approval to cancel the February 1 Board meeting due to scheduling concerns.

7. THAT the Board cancel the Board meeting schedule for Monday, February 1, 2021.

Meeting
Cancellation
Bothner

Carried.

Bernie Howe presented the decision report requesting a review of the Board's meeting schedule. The Board directed that this item be tabled for further discussion at the Board Winter Workshop.

Dean Broughton, Learning Superintendent, joined the meeting at 1:01 p.m.

Dean Broughton presented the Decision Report requesting approval to expand the French Immersion program at École Warman Elementary School to include Grade 4 for the 2021/22 school year. He also informed the Board that the attendance boundaries would open up in 2021/22 to allow Osler students to enroll in Kindergarten and Grade 1 only.

8. THAT the Board approve the expansion of the French Immersion program at École Warman Elementary School to include Grade 4 for the 2021/22 school year.

EWES French
Immersion
Program
Expansion
Dereniowski

Carried.

Dean Broughton left the meeting at 1:16 p.m.

Regarding the SSBA's request for feedback regarding the Infrastructure Funding Position Statement, the Board directed Board Chair, Kate Kading and Christa Willems to prepare the submission on behalf of the Board.

9. THAT the Board go into closed session to hear information relating to personnel matters and Muskeg Lake accounts payable items at 2:23 p.m.

Closed Session
Bothner

Carried.

Jon Yellowlees joined the meeting at 2:23 p.m. and left at 2:41 p.m.

10. THAT the Board return from closed session at 2:58 p.m.

Closed Session
Crush

Carried.

Bonnie Hope presented the Governance Committee Report and requested approval of a revision to the Committee's Terms of Reference that would add "Vice Chair" to the following statement under "Composition and Operations":

- At least three (3) Board members, with the Board Chair or Vice Chair as Chair of this committee.

11. THAT the Board approve the revised Terms of Reference for the Governance Committee as attached to form part of these minutes.

Governance
Committee
Terms of
Reference
Willems

Carried.

Adin Dereniwski presented the Learning Committee's report. The Board accepted the following recommendations:

- That Trustees are encouraged to participate in the SSBA Trustee Academy/School for New Trustees in lieu of a Board Governance Workshop;
- That Trustees only claim a half-day indemnity when attending one or two sessions a day as part of the SSBA Trustee Academy/School for New Trustees; and
- That a First Nations/Métis Education learning opportunity be added to the Board Winter Workshop agenda.

Adin Dereniwski left the meeting at 3:45 p.m.

Lori Jeschke presented the information report requesting Board direction in relation to Teacher/Staff Appreciation Week recognized during the week of February 7-13, 2021.

In recognition of COVID-19 protocols and the challenge of delivering Tim Hortons to all Prairie Spirit locations, the Board opted to create a video message of gratitude and appreciation for staff. Board direction to Kate Kading, Adin Dereniwski, Christa Willems and Pam Wieler was that they should coordinate the creation of this video with assistance from staff.

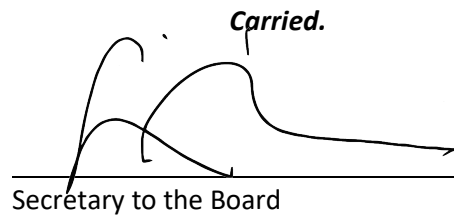
16. THAT the meeting be adjourned at 4:07 p.m. The next meeting to be held on Monday, February 22, 2021, at 9:00 a.m., via video conference.

Adjournment
Kading

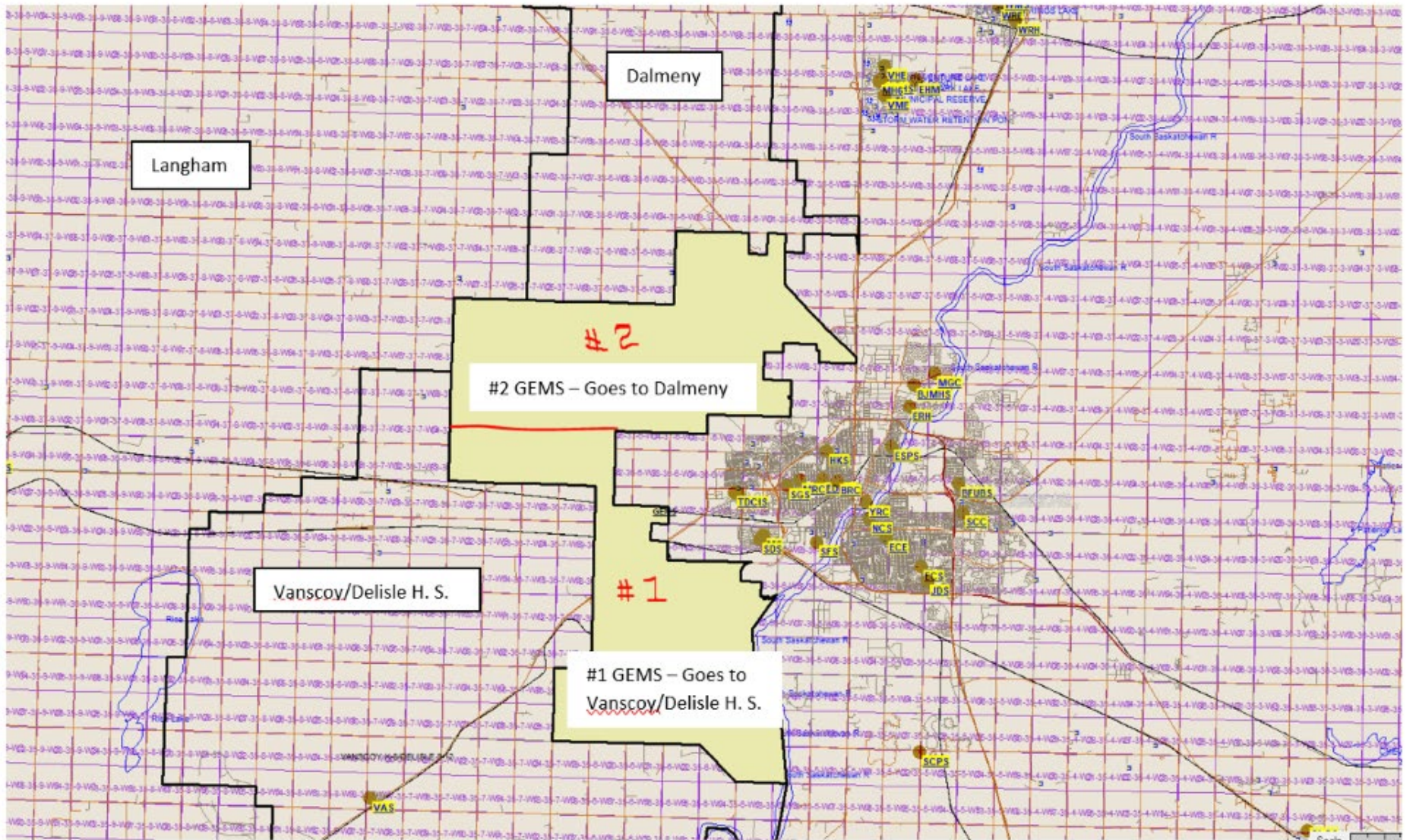
Bernie Howe

Chairperson

Carried.



Secretary to the Board



Board Governance Committee - Terms of Reference

Purpose:

The purpose of the Board Governance Committee is to assist the Board in ensuring appropriate accountability through Board policy review.

This committee will specifically:

- Lead Board policy review
- Lead advocacy efforts

Composition and Operations

The membership of the committee shall be comprised of:

- At least three (3) Board members, with the Board Chair or Vice Chair as Chair of this committee
- Director/designate

Appointment and operations of the committee members will be in accordance with Board Policy BO-7 – Committees of the Board. The work of the committee shall commence with Committee Chair, one (1) Trustee and Director/designate in attendance.

Accountability to the Board

Except in emergent situations, the Committee has no authority to direct administration or to commit Prairie Spirit School Division, unless specifically authorized by the Board through Board motion. In the event of an emergent situation requiring immediate action, the committee shall report to the Board as a whole at the next regular meeting.

The committee shall keep a record of its meetings and the Chair shall provide reports to the Board on all activities at the next Board meeting.

Duties and Responsibilities

Subject to the powers and duties of the Board, the Board Governance Committee will perform the following:

- Make decisions, as necessary, pursuant to BO-7
- Report on decisions and/or provide recommendations at the next board meeting for the Board's consideration
- Review the terms of reference for the Board Governance Committee annually and make recommendations to the Board, as required

Meetings

The committee will meet on an "as needed" basis.

Staff Support

The Director of Education will provide staff support and the recording secretary to the Committee.