

**Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held in the Prairie Spirit School Division Office, on Monday, November 24, 2014, commencing at 4:30 p.m.**

**Present for the meeting were Board Members:** Larry Pavloff, Chairperson; Sam Dyck, Vice Chairperson; Joanne Brochu; Ken Crush; Deanna Greyeyes; Bonnie Hope; Bernie Howe (left the meeting at 5:34 p.m.); George Janzen; Keith Wagner; and Pam Wieler.

**Also in attendance:** John Kuzbik, Director of Education; Jim Shields, Chief Financial Officer and Conveyance Manager; Bob Bayles, Superintendent of Human Resources; Brenda Erickson, Communications Consultant; and Nadine Meister, Assistant to the Director.

**Guests in attendance:**

**Absent:** Cathy Taylor; and Shantelle Watson.

John Kuzbik called the public meeting to order at 4:45 p.m.

1. John Kuzbik called for nominations for Chairperson. Ken Crush nominated Chairperson  
Larry Pavloff. Bernie Howe moved nominations cease.

Board Member, Larry Pavloff, was declared elected as Chairperson for the Board of Education. Larry Pavloff then assumed the Chair.

2. Larry Pavloff called for nominations for Vice Chairperson. Pam Wieler nominated Vice Chair  
Sam Dyck. George Janzen moved nominations cease.

Board Member, Sam Dyck, was declared elected as Vice Chairperson for the Board of Education.

The Director of Education is appointed Secretary as per Section 6.11 of Board Operations Policy No. BO-6.

Committees  
Wieler

3. THAT the Board approve the slate of committees for 2014/15 as follows pending Board Trustees' acceptance:

**BOARD COMMITTEES**

**Advocacy Committee**

Ken Crush  
Bonnie Hope  
Bernie Howe

**Board Education Committee**

Joanne Brochu  
Bernie Howe  
George Janzen

**CUPE/Out of Scope Support Staff Agreements Committee**

Larry Pavloff  
Cathy Taylor

**Discipline Committee**

Board Chair  
Cathy Taylor  
Board Trustee from the area involved

**Home-Based Educators (HBE) Liaison Committee**

Bonnie Hope  
George Janzen  
Pam Wieler

**Indemnity Review Committee**

Ken Crush  
Bernie Howe  
Keith Wagner

**Local Implementations Negotiating Committee (LINC)**

George Janzen  
Cathy Taylor  
Keith Wagner

**Martensville High School (MHS) Renovation Committee**

Sam Dyck  
Bonnie Hope

**Partnership Committee**

Membership to be determined prior to first meeting

**Policy Review Committee**

Sam Dyck  
Bonnie Hope  
George Janzen  
Larry Pavloff

**Senior Administration Compensation Committee**

Board Chair  
Board Vice Chair  
Ken Crush

**STAFF COMMITTEES**

**Administrator Hiring Committee (Principal and Vice Principal Placement Panel)**

Sam Dyck  
Larry Pavloff  
Pam Wieler

**Professional Support (Calendar) Committee**

Joanne Brochu  
Ken Crush  
Bernie Howe

**EXTERNAL COMMITTEES**

**Saskatoon Regional Growth Committee**

Ken Crush  
Sam Dyck  
Bonnie Hope  
George Janzen

**SSBA Public Section Representative**

Bonnie Hope

**Carried.**

4. THAT the Board set indemnity rates as per Board Operations Policy No. BO-8 (this reflects no increase):

Indemnity  
Rates  
Howe

8. *Board members shall be reimbursed expenses for all Board and committee meetings attended, as well as any meeting attended at the direction of the Board based on the following guidelines.*

- 8.1. *Board indemnities shall be reimbursed at the following rates:*

- 8.1.1. *\$275/Board meeting for Board Chair;*  
8.1.2. *\$247.50/Board meeting for Board Vice Chair; and*  
8.1.3. *\$220/Board meeting for Board members.*

- 8.2. *Any official Board activity or committee meeting attended by a Board member shall be reimbursed at the following rates:*

- 8.2.1. *\$137.50/4 hours or portion thereof for Board Chair*  
8.2.2. *\$123.75/4 hours or portion thereof for Board Vice Chair; and*

8.2.3. \$110/4 hours or portion thereof for Board members.

8.3. Expenses shall be reimbursed as follows:

8.3.1. Travel allowance shall be paid at a rate of \$0.41 per kilometer. The rate will remain in effect unless the rate is greater than or less than a factor of 5% of the Public Service Commission rates that are published October 1<sup>st</sup> and April 1<sup>st</sup>.

8.3.2. The Board will review the rate at its next meeting following the publishing of the Public Service Commission rates if the rate differential is greater than 5% of the current fixed rate.

8.3.3. Out of pocket expenses must be supported by receipts, unless expense is \$20 or less with reason stated.

8.4. Travel time shall be reimbursed at a rate of \$11/hour.

8.5. Base meeting preparation allowance for each Board member shall be claimed at a rate of \$100/month.

8.6. Base annual allowance of \$5,000 shall be paid to the Board Chair over a ten-month period from September to June.

8.7. The Canadian Consumer Price Index will be applied to all indemnity rates (excluding travel allowance) effective February 1 of each year.

**Carried.**

5. THAT the Board affirm the remaining 2014/15 meeting dates as outlined below:

- |  |                        |
|--|------------------------|
| Monday, December 1, 2014                                       | Monday, March 9, 2015  |
| Monday, December 15, 2014                                      | Monday, March 23, 2015 |
| Monday, January 5, 2015  | Monday, April 13, 2015 |
| Monday, January 19, 2015                                       | Monday, April 27, 2015 |
| Saturday-Monday, January 24-26, 2015<br>(Board Winter Retreat) | Monday, May 4, 2015    |
| Monday, February 9, 2015                                       | Tuesday, May 19, 2015  |
| Monday, February 23, 2015                                      | Monday, June 1, 2015   |
|  | Monday, June 15, 2015  |

2014/15  
Meeting Dates  
Janzen

**Carried.**

6. THAT the agenda be adopted as presented.

Agenda  
Wagner

**Carried.**

7. THAT the minutes of November 3, 2014, be adopted as presented.

Minutes  
Crush

**Carried.**

8. THAT an excused absence be granted to Cathy Taylor for today's meeting.

Excused  
Absences  
Wieler

**Carried.**

Jim Shields reviewed the decision report regarding a request for tax abatement (R.M. of Rosedale) from Mr. Roderick Holland. Jim explained that granting this request would have no financial impact on the Division.



9. THAT the Board approve the tax abatement request from Mr. Roderick Holland.

Tax Abatement  
Holland  
Wagner

**Carried.**

Jim Shields reviewed the decision report regarding a request from the Town of Osler for tax abatement in support of the Head\$Start on a Home Program. Again, Jim confirmed that approving the request would have no financial impact on the Board.

10. THAT the Board approve the tax abatement request from the Town of Osler as follows:

Tax Abatement  
Town of Osler  
Janzen

- Year 1 – 50% abatement
- Year 2 – 25% abatement
- Year 3 – 15% abatement

**Carried.**

Jim Shields reviewed changes made to the following administrative policies and the development of a new policy to clean up language and confirm practices currently in place:

- Administrative Policy No. 801 – Transportation Services
- Administrative Policy No. 805 – Closure – Severe Weather and Transportation
- Administrative Policy No. 808 – Transportation of Pre-Kindergarten Students (new)

Bernie Howe left the meeting at 5:34 p.m.

John Kuzbik reviewed the decision report regarding submission of the 2015/16 Relocatable Classroom Program Application to the Ministry of Education for:

- Valley Manor Elementary School (Martensville) – Construction of three new relocatable classrooms
- Warman Elementary School – Construction of two new relocatable classrooms
- Venture Heights Elementary School (Martensville) – Construction of one new relocatable classroom

11. THAT the Board approve the submission of the 2015/16 Relocatable Classroom Program Application to the Ministry of Education.

2015/16  
Relocatable  
Classrooms  
Hope

**Carried.**

Larry Pavloff and Sam Dyck will be attending the ALT meeting on November 25, 2014.

John Kuzbik reviewed the decision report regarding approval of the Letter of Agreement between Prairie Spirit School Division and Beardy’s & Okemasis Band for an Invitational Shared Services Initiative (ISSI) for 2014/15.

12. THAT the Board approve for signing the Letter of Agreement with Beardy’s & Okemasis Band for an Invitational Shared Services Initiative for 2014/15 for signing.

ISSI -  
Beardy’s  
Wagner

**Carried.**

The Board highlighted activities and meetings attended since the last Board meeting. Bonnie Hope advised that the Martensville Athletic Pavilion Grand Opening will be held at 2:00 p.m., on Thursday, December 18, 2014.

13. THAT the meeting be adjourned at 6:17 p.m. The next meeting to be held on Monday, December 1, 2014, at 9:00 a.m., at the Prairie Spirit School Division Office, in Warman.

Adjourn  
Pavloff

**Carried.**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary to the Board