

Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held in the Prairie Spirit School Division Office, on Monday, April 8, 2013, commencing at 11:00 a.m.

Present for the meeting were Board Members: Sam Dyck; Ken Crush; Deanna Greyeyes; George Janzen; Bonnie Hope; Cathy Taylor; Keith Wagner; and Pam Wieler (arrived at 9:25 a.m.).

Also in attendance: John Kuzbik, Director of Education; Jim Shields, Chief Financial Officer (left the meeting at 11:10 a.m.; re-joined at 1:30 p.m.; left at 1:43 p.m.); Bob Bayles, Superintendent of Human Resources (left the meeting at 11:10 a.m.); Brenda Erickson, Communications Consultant (left at 12:17 p.m.); and Nadine Meister, Secretary to the Board.

Guests in attendance: Kerry Donst, Facilities Planner (arrived at 11:10 a.m.; left at 1:30 p.m.); Dave Carter, Coordinator, Schools and Learning; and Noel Roche, Learning Superintendent (both arrived at 11:10 a.m.; both left at 11:50 a.m.).

Absent: Joanne Brochu; Bernie Howe; Larry Pavloff; and Shantelle Watson.

The Board met as a Committee of the Whole from 9:00 a.m. until 11:10 a.m.

Kerry Donst, Facilities Planner; Dave Carter, Coordinator, Schools and Learning; and Noel Roche, Learning Superintendent, joined the meeting at 11:10 a.m.

Jim Shields, Chief Financial Officer; and Bob Bayles, Human Resources Superintendent left the meeting at 11:10 a.m.

Sam Dyck, acting Chairperson in Larry Pavloff's absence, called the public meeting to order at 11:10 a.m.

Keith Wagner requested that Stobart Community School Celebration be added to Dialogue Items on the agenda.

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|---|--------------------------|
| 1. THAT the agenda be adopted with the above-noted revision. | <u>Agenda</u>
Wagner |
| <i>Carried.</i> | |
| 2. THAT the minutes of March 18, 2013, be adopted as presented. | <u>Minutes</u>
Taylor |
| <i>Carried.</i> | |
| 3. THAT the minutes of March 28, 2013, be adopted as presented. | <u>Minutes</u>
Crush |
| <i>Carried.</i> | |

Sam Dyck requested nominations for a Vice Chair for this meeting. Pam Wieler nominated Keith Wagner. Keith Wagner accepted the nomination.

Sam Dyck officially welcomed new Board member, Ken Crush, to the Prairie Spirit Board of Education.

The following motion arose from business conducted during Committee of the Whole.

- 4. THAT the Board approve, in principle, the revised 2013/14 school year calendar options as presented and appended hereto forming part of these minutes.

2013/14
School Year
Calendar
Wagner

Carried.

- 5. THAT the Board grant excused absences to Joanne Brochu, Bernie Howe, Larry Pavloff and Shantelle Watson for today’s meeting.

Excused
Absences
Hope

Carried.

Dave Carter reviewed administrator guidelines for student suspensions, suspensions data comparisons and a brief review of Duty to Accommodate legislation for the Board.

Noel Roche and Dave Carter left the meeting at 11:50 a.m.

John Kuzbik reviewed the Decision Report regarding the selection of a date and location for Prairie Spirit’s Annual Meeting.

- 5. THAT the Board set the annual meeting date as Monday, May 6, 2013, and that the offer from Langham Elementary School to host the annual meeting be accepted.

Annual
Meeting
Crush

Carried.

Kerry Donst reviewed the Decision Report with relation to the naming and signing of the new recreation facility attached to Martensville High School. The Board discussed whether or not this contravened Administrative Policy No. 905 – Naming of Schools, Board Buildings and Rooms and it was agreed it did not as it was not a Board building. However, because it is on Division property, it is important for the Board to be made aware of the naming of the building. This item was tabled until after lunch.

The Board adjourned for lunch @ 12:17 p.m.

Brenda Erickson left the meeting at 12:17 p.m.

The Board reconvened at 12:52 p.m.

Cathy Taylor requested that the agenda be amended to add Review of Administrative Policy No. 905 – Naming of Schools, Board Buildings and Rooms.

- 6. THAT the agenda be adopted with the above-noted revision.

Agenda
Taylor

Carried.

The Board continued the discussion relating to the naming of the recreation facility attached to Martensville High School. The Board directed Kerry Donst to communicate to the City of Martensville that, as a courtesy, the Board requests input on the final name and any future name changes.

Kerry Donst reviewed the Decision Report regarding the Osler School surge pond/soccer field. The Board was informed that this is used by many towns and municipalities and the Town of Osler is assuming all costs for development (including fencing). It would result in Osler School having a good soccer field on their property.

- 7. THAT the Board approve the proposal by the Town of Osler to build a surge pond/soccer field on Prairie Spirit School Division property and enter into a lease agreement between the Town of Osler and Prairie Spirit School Division.

Osler
Surge Pond/
Soccer Field
Janzen

Carried.

Kerry Donst reviewed the Decision Report regarding award of contract for the construction of portables for 2013/14.

- 8. THAT the Board approve award of tender to Versatile Concepts Industries Ltd. for the manufacturing of five relocatables for Valley Manor Elementary School and one relocatables for Venture Heights Elementary School.

Award of
Tender –
Portables
Hope

Carried.

The Board discussed ALT meeting attendance for April 9, 2013. Sam Dyck indicated availability to attend. The Board also confirmed that only one night hotel accommodations are required for the SSBA Spring General Assembly in Regina.

Kerry Donst left the meeting at 1:30 p.m.

Jim Shields joined the meeting at 1:30 p.m.

Jim Shields reviewed the Information Report with respect to the Quarterly Financial Statements as at March 31, 2013. Jim Shields pointed out that tuition fees will be higher than budget due to the new agreement with Muskeg Lake Cree Nation. He also mentioned the maintenance of Prairie Spirit’s aging bus fleet is a concern and will need to be addressed as plans go forward.

- 9. THAT the Board accept the Quarterly Financial Statements as at March 31, 2013, as presented by Administration.

Quarterly
Financials
Mar. 31/13
Hope

Carried.

Jim Shields left the meeting at 1:43 p.m.

The Board discussed the plans for the Stobart Community School Celebration.

The Board discussed the Administrative Policy No. 905 – Naming of Schools, Board Buildings and Rooms and concerns that this policy does not appropriately address recognizing corporate donations. After considerable dialogue, the Board directed the Board Policy Review Committee to review whether or not a Board policy should be drafted to guide the administrative policy.

The Board highlighted activities and meetings attended since the last Board meeting.

- 10. THAT the meeting be adjourned at 2:01 p.m. The next meeting to be held on Monday, April 22, 2013, at 11:00 a.m., at the Prairie Spirit School Division Office, in Warman.

Adjourn
Wieler

Carried.

Chairperson

Secretary to the Board



2013-2014 School Year Calendar

August 26-30	.5 Staff Meeting / 3.5 Prep Time / PSTA General Assembly
September 2	Labour Day (no school)
September 3	First day of classes for students
September 27	.5 PD / .5 Prep Time
October 11	Prep Time
October 14	Thanksgiving Day (no school)
November 11	Remembrance Day (no school)
November 25	Prep Time
December 20	Last day of classes (Christmas vacation)
January 6	Classes resume
January 31	Prep Time
February 14	Last day of classes (Winter break)
February 24	Classes resume
April 17	Last day of classes (Easter break)
April 28	Classes resume
May 9	Prep Time
May 19	Victoria Day (no school)
June 25	Last day of classes for students
June 26	Prep Time
June 27	.5 Prep Time / .5 School Closing

Legend		Days
	School year begins for students/school year ends for students	
	School year begins for teachers/school year ends for teachers	1
	Holidays (statutory and school vacations)	23
	Time in Lieu of P/T/S Interviews	2
	PD	.5
	Prep Time	9.5
	PSTA General Assembly	1
	Departmental Examinations (High School)	

- To note:**
- Assumes same prep time as 2012/13 (5% on calendar)
 - 12 non-instructional days; 185 instructional days; 197 operational days
- What's changed:**
- 5 hr 9 min day; 952.75 instructional hours
 - No early dismissal days
 - No PD/PLC or Opening Day Staff Gathering
 - With common days in lieu for P/T/S interviews, the Easter break is 10 days
 - First and last day for teachers are .5 school operating and .5 Prep Time
 - Requires rethinking of the way we do PD and redistribution of PD \$

REVISED OPTION 1

2013	August						0/5
S	M	T	W	T	F	S	
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11	12	13	14	15	16	17	
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2013	September						19/20
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22	23	24	25	26	27	28	
29	30						

2013	October						21/22
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2013	November						19/20
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2013	December						15/15
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29	30	31					

2014	January						19/20
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2014	February						15/15
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23	24	25	26	27	28		

2014	March						21/21
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2014	April						18/18
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2014	May						20/21
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2014	June						18/20
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2014	July						0/0
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27	28	29	30	31			

185 Instructional Days
Semester I = 93 Instructional Days
Semester II = 92 Instructional Days

197 Operational Days
Semester I = 100 Operational Days
Semester II = 97 Operational Days



2013-2014 School Year Calendar

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REVISED OPTION 2

2013	August						0/3
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2013	September						19/20
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2013	October						21/22
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2013	November						19/20
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2013	December						15/15
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2014	January						19/20
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2014	February						15/15
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2014	March						21/21
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2014	April						18/20
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2014	May						20/21
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2014	June						18/20
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2014	July						0/0
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