

Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held in the Prairie Spirit School Division Office, on Monday, December 17, 2012, commencing at 11:00 a.m.

Present for the meeting were Board Members: Sam Dyck; Joanne Brochu; Deanna Greyeyes; George Janzen; Bernie Howe; Bonnie Hope; Cathy Taylor; Keith Wagner; and Pam Wieler.

Also in attendance: John Kuzbik, Director of Education; Jim Shields, Superintendent of Finance, Administration and Planning; Bob Bayles, Superintendent of Human Resources; Brenda Erickson, Communications Consultant; and Nadine Meister, Secretary to the Board.

Guests in attendance: Courtney Skrupski, Certified General Accountant, and Michelle Lindenbach, Provincial Auditor's Office (arrived at 11:00 a.m.; left at 11:37 a.m.); Noel Roche, Learning Superintendent (arrived at 11:00 a.m.; left at 12:25 p.m.).

Absent: Larry Pavloff; and Shantelle Watson.

The Board met as a Committee of the Whole from 9:00 a.m. until 11:00 a.m.

Courtney Skrupski, Certified General Accountant, and Michelle Lindenbach, Provincial Auditor's Office, joined the meeting at 11:00 a.m. Noel Roche, Learning Superintendent, also joined the meeting at 11:00 a.m.

Sam Dyck, Chairperson in Larry Pavloff's absence, called the public meeting to order at 11:02 a.m.

1. THAT the agenda be adopted as presented.

Agenda
Wieler

Carried.

2. THAT the Board grant excused absences to Larry Pavloff and Shantelle Watson for today's meeting.

Excused Absences
Wieler

Carried.

3. THAT the minutes of December 3, 2012, be adopted as presented.

Minutes
Taylor

Carried.

4. Pam Wieler nominated Cathy Taylor to act as Vice Chairperson for today's meeting. Cathy Taylor accepted.

Vice Chair

Courtney Skrupski reviewed the draft audited financial statements for the year ended August 31, 2012. Michelle Lindenbach spoke briefly about the Provincial Auditor's role in school division financial statements. She stated the Provincial Auditor agrees with Prairie Spirit's auditor's finds relating to the Division.

5. THAT the Board approves the draft audited financial statements for the year ended August 31, 2012.

2011/12
Audited
Financials
Howe

Carried.

Courtney Skrupski wished to acknowledge the helpfulness of the Finance staff during the audit process.

Courtney Skrupski and Michelle Lindenbach left the meeting at 11:37 a.m.

Noel Roche reviewed the Decision Report relating to the grade configuration of the Warman Community Middle School. The Board carefully weighed the pros and cons of different grade configurations.

6. THAT the Board approve the grade configuration for Warman Community Middle School as grades 4 to 7 for September 2013.

WCMS Grade
Configuration
Janzen

Carried.

Sam Dyck deferred chairmanship to Cathy Taylor in order to participate in the discussion for the following item.

Noel Roche reviewed the Decision Report regarding staffing the Warman Community Middle School. The Board carefully considered the information.

7. THAT the Board approve the hiring of two Vice Principal positions for Warman Community Middle School for 2013/14 school year.

WCMS
Staffing
Wagner

Carried.

Noel Roche left the meeting at 12:25 p.m.

The Board adjourned for lunch at 12:25 p.m.

The Board reconvened at 1:02 p.m.

The following motion arose from business conducted during Committee of the Whole.

8. THAT the Board approve the November 2012 Human Resources Report as presented by Administration.

HR Report
Wagner

Carried.

John Kuzbik reviewed the Decision Report with regard to a vacancy on the Prairie View School Community Council.

9. THAT the Board approve the appointment of Michelle Arcand to the Prairie View School Community Council.

PVS SCC
Janzen

Carried.

Jim Shields reviewed the 2011/12 Statement of Public Accounts with the Board. Jim advised that the format for this report will change for the 2012/13 fiscal year in order to adhere to the tabling of documents that the provincial government sets.

10. THAT the Board approve the 2011/12 Statement of Public Accounts as presented by Administration.

2011/12
Public Accounts
Wagner

Carried.

The Board discussed who should attend the Board's 2013 Winter Retreat and it was agreed that the Conveyance Manager and Facilities Planner should be invited to participate on day one. The Communications Consultant and Assistant to the Director are invited to participate on both day one and day two.

The Board discussed attendance at ALT meetings and agreed that it was too difficult to confirm schedules so far in advance. Instead, Board members will let Nadine Meister know which meetings they want to attend as soon as their schedules allow.

Jim Shields reviewed the Information Report regarding the Quarterly Financial Statements as at November 30, 2012.

11. THAT the Board accepts the Information Report with respect to the Quarterly Financial Statements as at November 30, 2012, as presented by Administration.

Quarterly
Financials
Nov. 30/12
Howe

Carried.

The Board discussed the two letters received from the Ministry of Education regarding the Stage I "Conceptual Analysis" Authorization for new elementary schools in Martensville and Warman. Brenda Erickson will prepare a media release in relation to this matter.

The Board highlighted activities and meetings attended since the last Board meeting.

The Board took a moment of silence to recognize the victims of the recent tragedy experienced in Newtown, Connecticut.

11. THAT the meeting be adjourned at 2:04 p.m. The next meeting to be held on Monday, January 7, 2013, at 11:00 a.m., at the Prairie Spirit School Division Office, in Warman.

Adjourn
Dyck

Carried.

Chairperson

Secretary to the Board