

Appendix Name: H. Annual Declaration of Potential Conflict of Interest

Policy Section: Appendices

Effective Date: November 23, 2023

Revised Date:

Annual Declaration of Potentially Conflicting Interests

Annually, each Trustee of the Board shall confirm in writing that they have read and understood the Board's Code of Conduct and Conflict of Interest policies as per Appendix C and shall disclose any outside interests or activities that may pose a conflict of interest.

Currently, I am a Trustee, member, committee member, officer, substantial shareholder/owner/investor, or an employee of the following organizations or community groups:

I am not now nor have been in the past twelve (12) months been involved directly or indirectly in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party doing business with the Division that could result in personal benefit to me and/or my family.

I am not now, nor have not at any time in the past twelve (12) months, been a recipient, directly or indirectly, of any salary payments or loans or gifts of any kind or any free service or discounts or other fees from or on behalf of any person or organization engaged in any transaction with the Division. Any exceptions to the above are stated below with a full description of the transactions and of the interest, whether direct or indirect, which I have in the persons or organizations having transactions with the Division.

I _____ have read, understood, and will comply with the Conflict of Interest Policy as set out by the Board. I will act in the best interest of the institution/organization and avoid any situations that could result in real or perceived conflict of interest.

Date: _____

Signature: _____

Printed Name: _____

Reference:

SSBA Board Governance Handbook Supplemental Contents 2016