

Policy Number and Name: 320 Closed Session

Policy Section: Board Governance

Effective Date: November 23, 2023

Revised Date:

Purpose:

The Board may, by resolution, recess a meeting in progress for the purpose of meeting in a closed session or schedule a closed session at a time or place agreeable to the Board to discuss items of a sensitive or confidential nature.

Policy:

- 1) A resolution to close the session shall be recorded in the minutes of the Board and shall specify those individuals eligible to attend in addition to the Trustees and the Director.
- 2) The reason for the closed session shall be stated prior to its approval and shall be limited to discussion pertaining to the following stated reasons:
 - a) Individual students
 - b) Individual employees
 - c) Matters related either directly or indirectly to collective bargaining
 - d) Litigation issues
 - e) Negotiations for purchase, lease, or other acquisition of property
 - f) Sensitive matters that a majority of the Trustees present feel should be held in private in the public interest
- 3) Such sessions shall be closed to the public and press. The Board shall only discuss the matter(s) that gave rise to the closed session. Trustees and other persons attending the session shall maintain confidentiality and not disclose the details of the discussions at such sessions.
- 4) All rules of the Board shall be observed in closed session as far as applicable. The number of times a Trustee may speak on any question shall be determined at the discretion of the Board Chair.
- 5) The Board shall, during the closed session, adopt only a resolution to rise and report to the open public Board meeting.